



Mighty Mitta Muster

c/o Mitta Mitta Post Office,

www.mightymittamuster.com.au

Mitta Mitta VIC 3701

or emailed to mightymittamuster@hotmail.com

Phone 02 6072 4263 or 0447 724 263

ABN: 59 409 984 376

Mighty Mitta Muster Sunday the 11th March 2018

To the Prospective Market Stall Holders

The 2018 Mighty Mitta Muster is celebrating 46 years. Held on the Sunday the 11th March 2018. Gates open at 10am and can stay as late as you would like. Preferred no departures before 4pm. We would like to offer you the opportunity to attend the Mighty Mitta Muster. We expect between 2500 and 4000 people there on the Day. Market stalls are slowly growing every year we are expecting to have around 40 stalls this year.

We ask that all applicants fill out the Application form and email it or send via Australia post. Site payment are preferred direct into our bank account but we will accept cheques in the mail.

REGISTRATION

Registration must be on the official application form and either emailed to mightymittamuster@hotmail.com or dartmouth.ljs@bigpond.com or mail to The Market Coordinator Mighty Mitta Muster P.O. Box 23 Mitta Mitta 3701.

Bookings: close 1 weeks prior to the Muster (4th March, 2018) and late bookings will only be accepted if sites are available.

Site Fees: Sites are approximately 4 metres wide x 3 metres deep. A limited number of sites have parking at the rear of the site.

Single: \$35.00 (unpowered) \$55 (powered, only a limited number available)

Double: \$70 (unpowered) \$100 (powered, only a limited number available)

Food Vans \$200

Sites fees must be paid once you have been accepted - at least 1 week prior to the market.

Regular stallholders: Every effort will be made to locate 'regular stallholders' at or as close as possible to their preferred sites. However, please note that sites are allocated on a 'first come' basis and you should ensure an early booking to assist us in maintaining consistent site allocations. Regular sites not booked at least 2 weeks prior to the Muster may be allocated to another stallholder when site plans are finalised. If you require the same site number please book early!

Confirmation of Bookings: Once you have registered and payment received, a confirmation email (or phone call for mail bookings) will be made. If there is a problem with your booking when your booking form is received you will be contacted by phone or email. The site allocation plan will also be sent out one week prior to the market.

Public Liability Insurance: Stallholders must have their own public liability insurance and must provide a copy of their certificate of currency. An extension of coverage under your household contents insurance is acceptable if you are not a registered business.

Food regulations: The sale of food products is subject to Government Regulations. **ALL** food sellers must have a **STREATRADER Registration and a SOT (Statement of Trade)** submitted for the date/s they intend to trade. STREATRADER is an on-line registration system for all mobile and temporary food traders throughout Victoria. It lets Council know who is trading where and when and if the trader has been approved in the municipality they have come from or are one of our local businesses/organisations. Even if you already have a registration with council for a fixed premises food business, you need to register with STREATRADER if you will be selling food at another location.

Even if you are a **charity, not-for-profit, or fund raising organisation**, you must register with STREATRADER. There will be no fee incurred for local charitable organisations, or for local businesses that otherwise pay Food Act registration for their fixed premises. Even if you are only providing tea/coffee, drinks or other pre-packed low risk food, you must register with STREATRADER.

Food stallholders are required to attach the appropriate certification to their booking form and bring their food plan with them to the market.

STREATRADER can be accessed at <https://streatrader.health.vic.gov.au>.

Enquiries about food regulations must be made to the Health Inspector at the Indigo Shire offices phone 02 6028 1100.

Cancellation, Refunds & Non-attendance: Stall holders who cancel more than five days prior to the event may be eligible to have their site fee transferred in lieu of payment for the next market. There will be no refunds of site fees for cancellation and the non-attendance of stallholders on the day of the market. Any other refunds will be done at the discretion of the coordinator, depending on the reasonableness of the cancellation.

The Mighty Mitta Muster Committee and its designated Organisers reserve the right to refuse a site to any stallholder not complying with any of the above requirements or who use offensive language.

Inclement Weather: Stallholders are advised that the market will go ahead whatever the weather, and no refunds will be made. Stallholders should come prepared with protection for their wares in case of inclement weather.

Setting up: Details of setting up will be forwarded to you, together with a site plan, 1 week prior to the market via email or mail. Sites will be marked on the ground and numbered. Setting up available from 7.30 am on the market day.

Stallholder Vehicles must not be in the stall area after **9.30am** or before **4pm** to avoid disruption to other stalls and pedestrians. This access is made available to assist stallholders with unloading and loading heavy and bulky goods and you are asked to keep to the areas and direction indicated on the site plan. An area of the park is made available for stallholder parking during the hours of the market.

Stallholders must provide all of their own equipment such as marquees, tables, power leads, etc. As some sites are not completely level it is suggested that leveling blocks also be packed to level tables and stands.

Waste Management & Recycling: Be Waste Wise and reduce, reuse, recycle - we expect all stall holders to remove their own waste and packaging from the market site.

Thank you for supporting the Mighty Mitta Muster

FOR FURTHER INFORMATION OR A COPY OF THE APPLICATION FORM PLEASE CONTACT

Lorrae Smyth 0447 724 263 or email mightymittamuster@hotmail.com

**MARKET
REGISTRATION****Mighty Mitta Muster 2018**

FAMILY NAME	
FIRST NAME	
BUSINESS NAME	
What do you sell?	
Email address	
Phone Number	
Postal Address	
City	
State	
Post Code	
Name of Public Liability Insurer	
Policy Number and expiry date	
Have you sent in your Insurance papers?	

(For food vendors only):

Are you registered with StreatTraders?	
Have you advised Indigo Shire of your attendance at this market?	

What site do you want?

Single - no power \$35	
Single - power \$55	
Double - no power \$70	
Double - with power \$100	
Food Vans \$200	
Any other site requirements?	
Any other comments?	

Payment required to confirm booking - transfer to:
Mighty Mitta Muster
BSB 633 000 Account 156435919